

NORTH DAKOTA STATE PLUMBING BOARD
MEETING MINUTES
June 19, 2018

The North Dakota State Plumbing Board met on June 19, 2018, at 1:00 p.m., at the Bank of North Dakota, 1200 Memorial Highway, Room 201 – Leadership Hall, Bismarck, ND, President Lon Drevecky presided.

Board members present were David Bruschwein – State Health Department, Jason Dirk – Journeyman Plumber, Lon Drevecky – Mechanical Engineer, Dean Eman – Master Plumber and Heather Jones – Consumer Member.

Staff members present were Brent Beechie – Chief Inspector, Kimberley Tomanek – Business Manager and Scott Samuelson – Plumbing Inspector.

Others present were Luke Tillema and Gage DeGroot – City of Minot, Jim Thorpe and Leonard Schwindt – City of Dickinson, Stephen Hovey and Melissa Satermo Hovey – Center, ND and Steve Monroe – City of Grand Forks.

MINUTES

President Drevecky called for the consideration of the minutes of the February 15, 2018 meeting.

MOTION: Ms. Jones made a motion to approve the minutes of the February 15, 2018 meeting as received. Mr. Bruschwein seconded the motion and it was unanimously approved with board members Bruschwein, Dirk, Drevecky, Eman and Jones voting in favor.

YEAR-TO-DATE FINANCIAL STATEMENTS AND BUDGET

President Drevecky called on Ms. Tomanek to review the financial statements and the Fiscal Year-to-Date Budget.

Ms. Tomanek presented the financial statements and the Fiscal Year-to-Date Budget.

MOTION: Mr. Bruschwein made a motion to approve the financial statements as presented. Mr. Eman seconded the motion and it was unanimously approved with board members Bruschwein, Dirk, Drevecky, Eman and Jones voting in favor.

(Secretary's note: At the February 15, 2018 meeting, a motion was made to approve the caching project with Agency MABU and to increase the IT Support line item by \$5,000.00, but the project was found to be unnecessary at this time so it was not completed).

2018-2019 FISCAL YEAR BUDGET

President Drevecky called on Ms. Tomanek to present the Fiscal Year Budget from July 1, 2018 to June 30, 2019.

Ms. Tomanek presented the Fiscal Year Budget from July 1, 2018 through June 30, 2019 for approval without proposed salary increases for staff.

MOTION: Ms. Jones made a motion to approve 2018-2019 Fiscal Year Budget as presented.

There was discussion in regards to salary increases for staff, which resulted in the maker of the motion and seconder both agreed to amend the motion.

MOTION: Mr. Dirk made a motion to amend the 2018-2019 Fiscal Year Budget to include a 1% salary increase for all board staff. Ms. Jones seconded the motion and it was unanimously approved with board members Bruschwein, Dirk, Drevecky, Eman and Jones voting in favor.

NEW BUSINESS

Complaint from Stephen Hovey

President Drevecky called on Mr. Beechie to discuss the Complaint from Stephen Hovey.

Mr. Beechie said that Mr. Hovey submitted a written complaint against Travis Olschlager. Mr. Olschlager completed the rural water hook up for Mr. Hovey's deceased brother, Michael Hovey, in July of 2014. In August 2016 the water line blew apart where the incoming line was hooked up to the shutoff valve and meter assembly provided to Michael Hovey by Central Plains Water. Subsequently there was water damage caused to the electrical panel, the boiler, the water heater, well pressure tank and controls, the well pump and the contents located in the basement. He went on to say that Mr. Hovey contacted Mr. Olschlager about the incident and the two could not reach an agreement and a claim was filed with Mr. Olschlager's insurance company, which was denied.

Mr. Hovey addressed the Board regarding his complaint against Travis Olschlager.

There was discussion amongst the board members, staff and Mr. Hovey.

It was the general consensus of the Board that there is not sufficient documentation to pursue a negligent installation disciplinary action against Mr. Olschlager.

At 2:15 p.m., the Board recessed for a short break.

At 2:25 p.m., the Board reconvened.

Apprentice Plumber Applications

President Drevecky called on Ms. Tomanek to present the Apprentice Plumber Applications.

Ms. Tomanek stated that Rafael Perez's 1st Year Apprentice Application was received on June 1, 2018, where he indicated that in 2010 he was convicted of Domestic Assault and was released from parole in 2014. She added that Mr. Perez is working for Pipe Masters Plumbing & Heating

in Fargo. Ms. Tomanek went on to say that she spoke with Mr. Perez about his application being forwarded to the Board for review and told him that he and his employer are welcome and encouraged to send letters of explanation and support. She ended by saying that no letters were received.

There was some discussion among the board members about the license application.

MOTION: Ms. Jones made a motion to table the agenda item to a future meeting to allow more time for the employer and applicant to submit letters of explanation and support. Mr. Eman seconded the motion and it was unanimously approved with board members Bruschwein, Dirk, Drevecky, Eman and Jones voting in favor.

Ms. Tomanek said that David Sabersky's 1st Year Apprentice Application was received on May 30, 2018, where he indicated that he was convicted of Menacing in Colorado on August 1, 2015 and explained that he has successfully completed three out of ten years of probation and has the full support of his probation officer. She continued by saying that Mr. Sabersky stated that he has a mental illness which requires him to take medication and at the time of his arrest, he was not taking his medication. Ms. Tomanek added that she contacted his probation officer and Mr. Sabersky is on a diversion level of supervision which is the lowest level and risk. She concluded by saying the office also received a letter of support and recommendation from Tim Singleman, a Master Plumber at Robert Gibb & Sons, Inc.

There was some discussion among the board members about the license application.

MOTION: Mr. Eman made a motion to approve the application with the condition that Mr. Sabersky submits documentation every six months until the end of his probation that he has not been convicted of another felony. Mr. Bruschwein seconded the motion.

There was discussion in regards to conditions for Mr. Sabersky, which resulted in the maker of the motion and seconder both agreed to amend the motion.

MOTION: Mr. Eman made a motion to approve the application with the condition that the employer and parole officer report any further offenses and to have staff perform a court record search on the licensee every six months until probation is complete. Mr. Bruschwein seconded the motion and it was unanimously approved with board members Bruschwein, Dirk, Drevecky, Eman and Jones voting in favor.

REPORTS

Certificates of Deposit

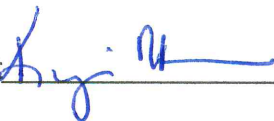
President Drevecky called on Ms. Tomanek to talk about certificates of deposit.

Ms. Tomanek said that the two \$100,000.00 CDs at Plains Commerce Bank have been reinvested for another twelve months at 2.05%.

ADJOURNMENT

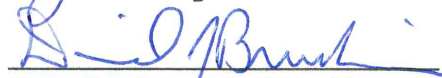
MOTION: Mr. Eman made a motion to adjourn the meeting. Mr. Dirk seconded the motion and it was unanimously approved with board members Bruschwein, Dirk, Drevecky, Eman, and Jones voting in favor.

The meeting adjourned at 3:10 p.m., to meet again on October 15, 2018 in Bismarck for a regular meeting.

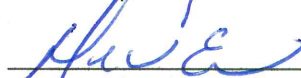
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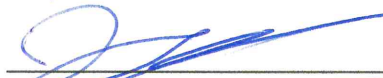
Mechanical Engineer




State Department of Health



Master Plumber



Journeyman Plumber



Consumer Member