

**NORTH DAKOTA STATE PLUMBING BOARD  
MEETING MINUTES**

January 2, 2013

The North Dakota State Plumbing Board met on January 2, 2013 at 1:15 p.m., in the Suncrest Office Park Conference Room, 1120 College Drive, Room 115, Bismarck, ND, President Lon Drevecky presided.

Board members present were Jason Dirk - Journeyman Plumber, Lon Drevecky - President, Heather Jones - Consumer Member and Wayne Kern - State Health Department.

Staff members present were Brent Beechie - Deputy Secretary-Inspector, Jack Skaley - Secretary/Chief Inspector and Kimberley Tomanek - Business Manager.

**MINUTES**

President Drevecky called for the consideration of the minutes of the December 4, 2012 meeting.

**MOTION:** Heather Jones made a motion to approve the minutes of the December 4, 2012 meeting as received. Wayne Kern seconded the motion and it was unanimously approved with board members Drevecky, Jones and Kern voting in favor.

Jason Dirk arrived at the meeting at 1:22 p.m.

**YEAR TO DATE FINANCIAL STATEMENTS AND BUDGET**

President Drevecky called on Mr. Skaley to review the Financial Statements and Fiscal Year to Date Budget.

Mr. Skaley presented the Financial Statements and Fiscal Year to Date Budget.

**MOTION:** Wayne Kern made a motion to approve the Financial Statements and Fiscal Year to Date Budget as presented. Heather Jones seconded the motion and it was unanimously approved with board members Dirk, Drevecky, Jones and Kern voting in favor.

**NEW BUSINESS**

**Interviews of the Secretary/Chief Inspector Applicants**

President Drevecky explained that Brent Beechie was the only applicant for the Secretary/Chief Inspector position.

Mr. Skaley and Ms. Tomanek excused themselves from the meeting.

Mr. Beechie's interview began at 1:45 p.m. and ended at 3:15 p.m.

Mr. Skaley and Ms. Tomanek rejoined the meeting.

The Board discussed the interview. It was the consensus of the board to offer Mr. Beechie the position of Secretary/Chief Inspector.

**MOTION:** Heather Jones made a motion to offer the position of Secretary/Chief Inspector to Brent Beechie. Jason Dirk seconded the motion and it was unanimously approved with board members Dirk, Drevecky, Jones and Kern voting in favor.

The board then discussed the starting date, probationary period and salary. It was decided that the Board will offer Mr. Beechie the annual salary of \$73,800, effective February 1, 2013 with a five month probationary period ending June 30, 2013.

**MOTION:** Wayne Kern made a motion to offer Mr. Brent Beechie the annual salary of \$73,800, effective February 1, 2013 with a five month probationary period ending June 30, 2013. Heather Jones seconded the motion and it was unanimously approved with board members Dirk, Drevecky, Jones and Kern voting in favor.

Mr. Beechie joined the meeting at 3:45 p.m., was offered the Secretary/Chief Inspector and accepted.

### **Discussion of Deputy Chief Inspector Job Description**

There was some discussion about whether or not to fill the Deputy Chief Inspector position, the option of hiring a part-time or full-time inspector instead and the jurisdictions the current inspectors cover. The Board has decided to take no action at this time.

### **OTHER BUSINESS**

President Drevecky indicated that the next board meeting is scheduled for February 14, 2013 in conjunction with the North Dakota Association of Plumbing, Heating & Mechanical Contractor's Convention. He went on to say that there should be an introduction of the new staff positions and an explanation about the staff reorganization. President Drevecky stated that he would like Mr. Beechie to discuss the future vision of the North Dakota State Plumbing Board and Ms. Tomanek to talk about the upcoming website, plumbers being able to apply and renew online and accepting credit/debit card payments. Wayne Kern offered to present information on the lead ban update and private septic systems.

**ADJOURNMENT**

**MOTION:** Heather Jones made a motion to adjourn the meeting. Jason Dirk seconded the motion and it was unanimously approved with board members Dirk, Drevecky, Jones and Kern voting in favor.

The meeting adjourned at 4:38 p.m., to meet again on February 14, 2013.

Attest \_\_\_\_\_

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President

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Vice-President

\_\_\_\_\_  
Master Plumber

\_\_\_\_\_  
Journeyman Plumber

\_\_\_\_\_  
Consumer Member