

**NORTH DAKOTA STATE PLUMBING BOARD  
MEETING MINUTES**

October 28, 2015

The North Dakota State Plumbing Board met on October 28, 2015, at 1:00 p.m., at the Bank of North Dakota, 1200 Memorial Highway, Room 201 - Leadership Hall, Bismarck, ND, President Lon Drevecky presided.

Board members present were Lon Drevecky – President/Mechanical Engineer, Dean Eman – Master Plumber and Wayne Kern – Vice President/State Health Department.

Board members Jason Dirk – Journeyman Plumber and Heather Jones – Consumer Member were absent.

Staff members present were Brent Beechie – Secretary/Chief Inspector, Kimberley Tomanek – Business Manager, Scott Samuelson – Plumbing Inspector, Dean Staska – Plumbing Inspector, Al McFarlane – Contract Plumbing Inspector and Laurie Walcker – Administrative Assistant.

Others present were Lon Lessard – North Dakota State College of Science, Brady Blaskowski – City of Bismarck, Leonard Schwindt – City of Dickinson, Chad Finken, Luke Tillema and Darrell Zaback – City of Minot, Troy Bormann – City of Fargo, Ray Ziegler – Burleigh County and Matthew Marciniak - International Association of Plumbing and Mechanical Officials (IAPMO).

**RECOGNITION OF HOWARD WRIGLEY**

President Drevecky commented on the passing of Board member Howard Wrigley and expressed that he was an active member and his contributions and presence will be missed.

**INTRODUCTION OF NEW BOARD MEMBER**

President Drevecky introduced and welcomed the new Board member, Dean Eman. Mr. Eman will serve as Master Plumber on the Board and will finish the remainder of Mr. Wrigley's term which expires on June 30, 2016.

**MINUTES**

President Drevecky called for the consideration of the minutes of the June 29, 2015 meeting.

**MOTION:** Wayne Kern made a motion to approve the minutes of the June 29, 2015 meeting as received. Dean Eman seconded the motion and it was unanimously approved with board members Drevecky, Eman and Kern voting in favor.

**YEAR-TO-DATE FINANCIAL STATEMENTS AND BUDGET**

President Drevecky called on Ms. Tomanek to review the financial statements and Fiscal Year-to-Date Budget.

Ms. Tomanek presented the financial statements and Fiscal Year-to-Date Budget.

**MOTION:** Wayne Kern made a motion to approve the financial statements as presented. Dean Eman seconded the motion and it was unanimously approved with board members Drevecky, Eman and Kern voting in favor.

## **OLD BUSINESS**

### **Revocation of License**

President Drevecky called on Mr. Beechie to talk about the Revocation of License of Chad Gourneau.

Mr. Beechie explained that Edward Erickson, Office of the Attorney General, sent Mr. Gourneau a letter and Stipulation Agreement on September 15, 2015, but has not received a response. The agreement allows Mr. Gourneau to forfeit his license for five years and at the end of the five year period, the Board will have to decide whether or not Mr. Gourneau may have his license back. He added that Mr. Erickson's next step will be to contact Mr. Gourneau's probation officer with hopes of receiving a response. If there is still no response, then Mr. Gourneau will have to be served with a formal lawsuit to permanently revoke his license.

### **Reciprocity with Minnesota**

President Drevecky called on Mr. Beechie to provide an update about reciprocity with Minnesota.

Mr. Beechie stated that nothing has changed with the Minnesota State Plumbing Board yet and then he introduced the regional representative from IAPMO, Matthew Marciniak.

Mr. Marciniak said that the Minnesota State Plumbing Board recently adopted the Uniform Plumbing Code and discussions are being held about reciprocity between the surrounding states. He indicated that Minnesota State Plumbing Board members and the Department of Labor and Industry are split on how to address the issues with reciprocity. Mr. Marciniak added that in order to make any changes the rule making process has to be opened and it could take up to three years. He said that one option that has been discussed for North Dakota plumbers that are licensed in Minnesota is a four hour class that addresses the difference between North Dakota and Minnesota regulations, in addition to the three hour North Dakota Continuing Education class. Mr. Marciniak concluded by saying that there are several options being discussed, but the Minnesota State Plumbing Board is seeking written comments to help them make a decision about reciprocity.

## **REPORTS**

### **Audit of Fiscal Years 2013-2014 and 2014-2015**

President Drevecky called on Ms. Tomanek to provide an update about the audit of fiscal years 2013-2014 and 2014-2015.

Ms. Tomanek said that the audit is scheduled for the week of September 14, 2015 and upon completion the reports will be forwarded to the board members.

### **Website/Content Management System**

President Drevecky called on Ms. Tomanek to provide an update about the website/Content Management System (CMS).

Ms. Tomanek said that since June 1<sup>st</sup>, 2015 the old system and the new system have been maintained and this will be done through the 2016 plumber renewal. During this time, some glitches have been found and fixed and the new system seems to be working well overall. She went on to say that after the board meeting, she will train the inspectors on how to use the new system, specifically the processing of online certificates. Once everyone is comfortable with the new system and some final changes have been made, a handful of plumbers that have agreed to test the system will be given access to request certificates online. Ms. Tomanek said that after everyone is confident the process is working seamlessly, access will be granted to the rest of the licensees. She indicated that plumber renewals will be sent out the first part of November that will include a paragraph that addresses the new system.

### **Inspectors from Local Jurisdictions**

President Drevecky called on attendees, Lon Lessard – North Dakota State College of Science, Brady Blaskowski – City of Bismarck, Leonard Schwindt – City of Dickinson, Chad Finken, Luke Tillema and Darrell Zaback – City of Minot, Troy Bormann – City of Fargo, Ray Ziegler – Burleigh County, Dean Staska – North Dakota State Plumbing Board, Scott Samuelson – North Dakota State Plumbing Board and Al McFarlane – North Dakota State Plumbing Board to report on work or any plumbing issues within their jurisdictions. A brief discussion was held and President Drevecky thanked the attendees.

### **ANNOUNCEMENTS**

The 2016 Plumbing-Heating-Cooling Contractors Association (PHCC) Convention will be held in Minot on February 11<sup>th</sup> and 12<sup>th</sup>, 2016.

**ADJOURNMENT**

**MOTION:** Wayne Kern made a motion to adjourn the meeting. Dean Eman seconded the motion and it was unanimously approved with board members Drevecky, Eman and Kern voting in favor.

The meeting adjourned at 1:12 p.m., to meet again on February 11, 2016 in Minot, in conjunction with the PHCC Convention.

Attest Kimberly Tomarek

Don E Drevecky  
President

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Vice-President  
Dean Eman  
Master Plumber

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Journeyman Plumber  
Thomas J  
Consumer Member