

**NORTH DAKOTA STATE PLUMBING BOARD**  
**MEETING MINUTES**  
October 15, 2018

The North Dakota State Plumbing Board met on October 15, 2018, at 1:00 p.m., at the Bank of North Dakota, 1200 Memorial Highway, Room 201 – Leadership Hall, Bismarck, ND, Vice President Heather Jones presided.

Board members present were David Bruschwein – State Health Department, Jason Dirk – Journeyman Plumber, Dean Eman – Master Plumber, Jim Fristad – Mechanical Engineer and Heather Jones – Consumer Member.

Staff members present were Brent Beechie – Chief Inspector, Scott Samuelson – Plumbing Inspector and Kimberley Tomanek – Business Manager.

Others present were Gage DeGroot – City of Minot, Brady Blaskowski – City of Bismarck, Jim Thorpe and Leonard Schwindt – City of Dickinson, Steve Monroe – City of Grand Forks, Troy Bormann – City of Fargo, Melvin Zent – Dakota West Inspection Services, David Romine – North Dakota Association of Plumbing, Heating and Mechanical Contractors, Lon Lessard – North Dakota State College of Science and Matt Marciniak – International Association of Plumbing and Mechanical Officials.

**INTRODUCTION OF NEW BOARD MEMBER**

Vice President Jones introduced and welcomed the new Board member, Jim Fristad. Mr. Fristad will serve as the Mechanical Engineer on the North Dakota State Plumbing Board.

**MINUTES**

Vice President Jones called for the consideration of the minutes of the June 19, 2018 meeting.

**MOTION:** Mr. Dirk made a motion to approve the minutes of the June 19, 2018 meeting as received. Mr. Bruschwein seconded the motion and it was unanimously approved with board members Bruschwein, Dirk, Eman, Fristad and Jones voting in favor.

**YEAR-TO-DATE FINANCIAL STATEMENTS AND BUDGET**

Vice President Jones called on Ms. Tomanek to review the financial statements and the Fiscal Year-to-Date Budget.

Ms. Tomanek presented the financial statements and the Fiscal Year-to-Date Budget.

**MOTION:** Mr. Bruschwein made a motion to approve the financial statements as presented. Mr. Fristad seconded the motion and it was unanimously approved with board members Bruschwein, Dirk, Eman, Fristad and Jones voting in favor.

## **NEW BUSINESS**

### **Election of Officers**

Vice President Jones called on Ms. Tomanek to hold the election of Officers.

Ms. Tomanek explained that with Lon Drevecky's retirement from the North Dakota State Plumbing Board, a board member must be elected to serve as the President and asked for nominations.

**MOTION:** Mr. Eman made a motion to elect Heather Jones as the President of the North Dakota State Plumbing Board. Mr. Fristad seconded the motion with board members Bruschwein, Dirk, Eman and Fristad voting in favor. Ms. Jones abstained from voting. The motion was approved.

Ms. Tomanek then asked for nominations for the Vice President position.

**MOTION:** Ms. Jones made a motion to elect Dean Eman as the Vice President of the North Dakota State Plumbing Board. Mr. Fristad seconded the motion with board members Bruschwein, Dirk, Fristad and Jones voting in favor. Mr. Eman abstained from voting. The motion was approved.

*(Secretary's Note: Effective October 15, 2018, Heather Jones is the President and Dean Eman is the Vice President of the North Dakota State Plumbing Board).*

### **2019 Meeting Schedule**

President Jones called on Ms. Tomanek to talk about the 2019 Meeting Schedule.

Ms. Tomanek stated that the first meeting of 2019 will be held at 1:00 p.m., on February 14<sup>th</sup>, in conjunction with the North Dakota Association of Plumbing, Heating and Mechanical Contractors Convention. She ended by saying the June and October meetings will be scheduled after January 1, 2019.

### **Apprentice Plumber Application**

President Jones called on Ms. Tomanek to review the Apprentice Plumber Application.

Ms. Tomanek stated that Rafael Perez's 1<sup>st</sup> Year Apprentice Application was received on June 1, 2018, where he indicated that in 2010 he was convicted of domestic assault and was released from parole in 2014. She added that Mr. Perez is working for Pipe Masters Plumbing & Heating in Fargo. Ms. Tomanek went on to say that she spoke with Mr. Perez about his application being forwarded to the Board for review and told him that he and his employer are welcome and encouraged to send letters of explanation and support, but no letters were received. Subsequently the item was tabled until a future meeting to allow more time for the employer and applicant to submit letters of explanation and support. She indicated that an explanation from Mr. Perez and an email of support from Jarett Bertsch were received in October 2018.

There was some discussion among the board members about the license application.

**MOTION:** Mr. Eman made a motion to approve the application with the condition that the employer report if there are any further offenses and to have staff perform a court record search on the licensee every six months. Mr. Fristad seconded the motion and it was unanimously approved with board members Bruschwein, Dirk, Eman, Fristad and Jones voting in favor.

At 2:05 p.m., the Board recessed for a short break.

At 2:15 p.m., the Board reconvened.

### **Proposed Amendments to the 2018 Uniform Plumbing Code**

President Jones called on Mr. Beechie to present the proposed amendments to the 2018 Uniform Plumbing Code.

Mr. Beechie explained that the proposed amendments were completed with the help of many local Plumbing Inspectors and Building Officials, along with the State Plumbing Inspectors. The 2018 Uniform Plumbing Code was presented chapter by chapter and explanations were given for all of the proposed amendments.

There was some discussion among the board members and staff about the proposed amendments.

**MOTION:** Mr. Dirk made a motion to move forward with adopting the proposed amendments to the 2018 Uniform Plumbing Code. Mr. Eman seconded the motion and it was unanimously approved with board members Bruschwein, Dirk, Eman, Fristad and Jones voting in favor.

## **REPORTS**

### **Certificates of Deposit**

President Jones called on Ms. Tomanek to discuss about certificates of deposit.

Ms. Tomanek said that the \$100,000.00 CD at BlackRidge Bank has been reinvested for another twelve months at 2.12%.

### **Inspectors and Attendees from Local Jurisdictions**

President Jones called on Mr. Samuelson and Mr. Beechie – North Dakota State Plumbing Board, Gage DeGroot – City of Minot, Brady Blaskowski – City of Bismarck, Jim Thorpe and Leonard Schwindt – City of Dickinson, Steve Monroe – City of Grand Forks, Troy Bormann – City of Fargo and Melvin Zent – Dakota West Inspection Services to report on work or any plumbing issues within their jurisdictions. A brief discussion was held and President Jones thanked the inspectors and attendees.

## **ANNOUNCEMENTS**

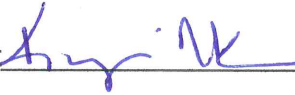
### **Winter Inspector and Board Meeting**

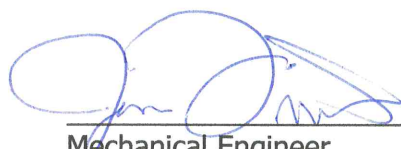
President Jones announced that the next Inspector and Board meeting will be held at 1:00 p.m., on Thursday, February 14<sup>th</sup>, in conjunction with the North Dakota Association of Plumbing, Heating and Mechanical Contractors Convention in Bismarck.

**ADJOURNMENT**

**MOTION:** Mr. Fristad made a motion to adjourn the meeting. Mr. Eman seconded the motion was approved with board members Bruschwein, Dirk, Fristad and Jones voting in favor. Mr. Eman abstained from voting.

The meeting adjourned at 2:50 p.m., to meet again on February 14, 2019 in Bismarck for a regular meeting.

Attest  \_\_\_\_\_

  
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Mechanical Engineer

  
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State Department of Health

  
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Master Plumber

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Journeyman Plumber

  
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Consumer Member